



**Summary of the decisions taken at the meeting
of the Executive held on Monday 6 November 2017**

1. Date of publication of this summary: 7 November 2017
2. Decisions (if any) taken as a matter of urgency under Overview and Scrutiny Procedure Rules as set out in the Constitution (and not therefore subject to the call-in procedure): None
3. Date by which notice of call-in of any of the following decisions must be received in writing by the Chief Executive (see notes below):- Noon on Friday 10 November 2017
4. Notes:-
 - (a) For background documentation to the following decisions, please refer to the agenda and supporting papers (copies of which are available on the Council's website (www.cherwell.gov.uk) or from Democratic Services);
 - (b) Notice of call-in must be submitted in writing, by email or text to the Chief Executive by the deadline specified above, and must state the reason or reasons why "call-in" has been requested;
 - (c) Call-in can be requested by any six non-executive members of the Council.
However, if at any point during a municipal year the total number of opposition councillors is six or less the total number of non-executive members required to call-in a decision shall be the total number of opposition councillors less two.
 - (d) Decisions not called-in by the deadline specified above will become effective immediately the deadline has expired (unless they are recommendations to the Council).
 - (e) The Council has stipulated that the call-in procedure should not be used to challenge decisions as a matter of course and should be used only when fully justified.

**Yvonne Rees
Chief Executive**

Agenda Item and Recommendation	Decision	Reasons	Alternative Options	Conflicts of Interest Declared and Dispensations Granted by Head of Paid Service
<p>Agenda Item 7 Local Development Scheme</p> <p>Report of Head of Strategic Planning and the Economy</p> <p>Recommendations</p> <p>The Executive is recommended:</p> <p>1.1 To approve the updated Local Development Scheme (LDS) presented at Appendix 1.</p>	<p>Resolved</p> <p>(1) That the updated Local Development Scheme (LDS) (annex to the Minutes as set out in the Minute Book) be approved.</p>	<p>An updated Local Development Scheme (LDS) has been prepared. It provides a programme for the preparation of the Council's key planning policy documents that will be relevant to future planning decisions and, where applicable, the public examination of those documents. The Council has a statutory responsibility to prepare and maintain an LDS. The LDS will be used by officers, the public, partners, developers and other stakeholders to monitor the production of documents to plan for associated consultations. Approval of the LDS is needed to assist project management and ensure that the Council meets its statutory</p>	<p>Option One: Not to approve the LDS The Council has a statutory responsibility to maintain an LDS. Not to approve the LDS could undermine the confidence of the public and stakeholders about the Council's plan-making programme. The LDS would need to be re-presented to the Executive at a future meeting or to the Lead Member for Planning.</p> <p>Option Two: To reconsider the content of the LDS The LDS has been prepared having regard to the Council's statutory responsibilities and current resources. It is considered by officers to be</p>	<p>None</p>

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		responsibilities for plan-making.	appropriate for the present and foreseeable circumstances.	
<p>Agenda Item 8 Developer Contributions: Supplementary Planning Document (SPD)</p> <p>Report of Head of Strategic Planning and the Economy</p> <p>Recommendations</p> <p>The Executive is recommended:</p> <p>1.1 To approve the Draft Developer Contributions SPD (Appendices 1 and 2) for a four week public consultation.</p>	<p>Resolved</p> <p>(1) That the Draft Developer Contributions Supplementary Planning Document (SPD) be approved for a four week public consultation.</p> <p>(2) That the Head of Strategic Planning and the Economy be authorised to make any necessary minor and presentational changes to the Draft Developer Contributions SPD</p>	<p>Once adopted and subject to consultation the Developer Contributions SPD will set out the package of contributions or obligations expected to come forward from development proposals to mitigate the impact of development and help fund infrastructure needed to support growth. It is not intended to provide all the funding needed but could help maximise resource income which would otherwise not be available.</p>	<p>Option 1: Not consulting on the proposed document The current Draft Planning Obligations SPD (July 2011) is now out of date, it carries little weight in decision making and its continued use will potentially make it more difficult for the Council to secure S106 developer contributions in the future. Not progressing the new SPD will create uncertainty about the Council's requirements for developer contributions.</p> <p>Option 2: Amending the proposed documents</p>	<p>None</p>

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<p>1.2 To authorise the Head of Strategic Planning and the Economy to make any necessary minor and presentational changes to the Draft Developer Contributions SPD (Appendices 1 and 2) before formal consultation commences.</p>	<p>before formal consultation commences.</p>		<p>The document proposed for consultation has been prepared having regard to national policy and guidance, the responses received to previous public consultation, informal engagement with key stakeholders, and updated development evidence. It is considered by officers that it presents an appropriate balance between ensuring that ‘as a whole’ the economic viability of development proposals is not detrimentally affected and the desire to fund infrastructure.</p> <p>Proceeding to consultation will provide a further opportunity for stakeholders and members of the public to</p>	

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			address matters formally and inform the preparation of document.	
<p>Agenda Item 9 Cherwell Design Guide: Supplementary Planning Document</p> <p>Report of Head of Development Management</p> <p>Recommendations</p> <p>The Executive is recommended:</p> <p>1.1 To approve the Draft Cherwell Design Guide SPD (Design Guide), for a four week public consultation.</p> <p>1.2 To authorise the Head</p>	<p>Resolved</p> <p>(1) That the Draft Cherwell Design Guide SPD (Design Guide) be approved for a four week public consultation.</p> <p>(2) That the Head of Development Management be authorised to make any necessary minor and presentational changes to the Design Guide before formal consultation commences.</p>	<p>The Design Guide seeks to provide clear guidance on the design of the built environment to ensure that the detailed policies for high quality design set out in the Cherwell Local Plan are delivered. The document is a comprehensive guide covering an extensive list of design issues that should be considered in residential design / development.</p> <p>The document proposed for consultation has been prepared having regard to national policy guidance and through informal engagement with key stakeholders. It is</p>	<p>Option 1: Not consulting on the proposed documents</p> <p>Officers consider that without proceeding with this consultation the Council will not be able to provide clear guidance to developers on the design standards of residential development expected by the council. Consultation will help ensure a robust and transparent process.</p>	<p>None</p>

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<p>of Development Management to make any necessary minor and presentational changes to the Design Guide before formal consultation commences.</p>		<p>considered by Officers that the document presents guidance that provides an appropriate balance between high quality development and the viability of future development proposals.</p> <p>Proceeding to consultation will provide a further opportunity for stakeholders and members of the public to address matters formally and inform the preparation of the document.</p>		

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<p>Agenda Item 10 Amendments to Graven Hill Phase 1 Local Development Order (Revision) 2017</p> <p>Report of Head of Development Management</p> <p>Recommendations</p> <p>The Executive is recommended:</p> <p>1.1 To note the proposed revisions to the Graven Hill Phase 1 Local Development Order (Revision) 2017.</p> <p>1.2 To note the draft Graven Hill Phase 1 Local Development Order (Second Revision) 2017 (Appendix A).</p>	<p>Resolved</p> <p>(1) That the proposed revisions to the Graven Hill Phase 1 Local Development Order (Revision) 2017 be noted.</p> <p>(2) That the draft Graven Hill Phase 1 Local Development Order (Second Revision) 2017 (annex to the Minutes as set out in the Minute Book) be approved.</p> <p>(3) That it be noted that the consultation process was currently being undertaken in respect of the draft LDO (Second Revision) 2017 and the comments raised</p>	<p>The draft Graven Hill Phase 1 Local Development Order (Second Revision) 2017, whilst covering an increased number of plots within phase 1 of the development, would facilitate and encourage self-build and custom build housing at Graven Hill by simplifying the planning process whilst providing certainty that individuality and variety in design would be supported within the parameters set by the Masterplan and Design Code already approved under the outline planning permission. The draft LDO 2017 is considered to remain effective in facilitating the delivery of custom build and self-build development at Graven Hill.</p> <p>The consultation period is yet</p>	<p>Option 1; Not to adopt the revised LDO. This option would mean that the existing LDO remains in place, which covers a maximum of 198 plots within phase 1 of the development. This restricted number of plots could lead to problems with the marketability of the development as the range of type and size of plots is reduced and this could impact on the rate of delivery of custom build and self-build units at Graven Hill.</p>	<p>None</p>

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<p>1.3 To note the consultation process currently being undertaken in respect of the draft LDO (Second Revision) 2017 and comments raised to date.</p> <p>1.4 To note the requirement to notify the Secretary of State of a decision to adopt a LDO as soon as practicable, and no later than 28 days after the Local Planning Authority has adopted the Order.</p> <p>1.5 To agree to adopt the draft Graven Hill Phase 1 Local Development Order (Second Revision) 2017 following the expiry of the consultation period and subject to no new</p>	<p>to date be noted.</p> <p>(4) That the requirement to notify the Secretary of State of a decision to adopt a LDO as soon as practicable, and no later than 28 days after the Local Planning Authority has adopted the Order, be noted.</p> <p>(5) That agreement be given to adopt the draft Graven Hill Phase 1 Local Development Order (Second Revision) 2017 following the expiry of the consultation period and subject to no new material objections being received.</p>	<p>to expire, and Executive was provided with an update of the consultation responses received to date at the meeting. It is therefore recommended that providing that no new material objections are received to the revisions set out in this report and within the draft LDO 2017, on the expiry of the consultation period, authority is sought from Executive to agree, in consultation with the Lead Member, to adopt the draft LDO 2017 attached to this report and that the Secretary of State is notified of the decision to adopt the LDO in accordance with Article 38(11) of the Town and Country Planning (Development Management Procedure) Order 2015.</p>		

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<p>material objections being received.</p>				
<p>Agenda Item 11 Approval of Delegation - Management Restructure Report of Chief Executive</p> <p>Recommendations</p> <p>The meeting is recommended:</p> <p>1.1 To agree to delegate the approval of the financial implications of management restructure business cases to the Joint Commissioning Committee, subject to a similar decision being made by South Northamptonshire</p>	<p>Resolved</p> <p>(1) That agreement be given to agree to delegate the approval of the financial implications of management restructure business cases to the Joint Commissioning Committee, subject to a similar decision being made by South Northamptonshire Council.</p>	<p>Approval of the financial implications of a restructure business case is an Executive function under the Local Government Act 2000. Any increased costs of the restructure for the current year can be met from within existing budgets and through an implementation budget from earmarked reserves. Future costs for 2018/19 will be included in the budget proposals. At this time the exact level of cost is not known pending agreement of a final management structure following consultation with affected staff. Given this, Executive is requested to delegate approval of the</p>	<p>Option 1: Not to delegate approval of the financial implications of the management restructure business case to Joint Commissioning Committee. This is not advised as it would cause delay to the implementation of the restructure which would not be in the interest of the councils.</p>	<p>None</p>

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Council.		financial implications of the restructure business case to the Joint Commissioning Committee to ensure that the restructure can be carried out in a timely manner.		
<p>Agenda Item 12 Fleet and Vehicle Replacement Strategy</p> <p>Report of Head of Environmental Services</p> <p>Recommendations</p> <p>The Executive is recommended to:</p> <p>1.1 To approve the Fleet and Vehicle Replacement Strategy as attached at Appendix 1.</p>	<p>Resolved</p> <p>(1) That the Fleet and Vehicle Replacement Strategy (annex to the Minutes as set out in the Minute Book) be approved.</p> <p>(2) That the introduction of telematics to reduce fuel usage be supported.</p> <p>(3) That the move away from a purely diesel powered vehicle fleet</p>	<p>Although work has taken place to reduce diesel usage, vehicle telematics offer an opportunity to reduce usage even further. Telematics has been trialled on two vehicles for over a month and delivered more than 8% savings. Hence telematics can make a significant impact on reducing costs and emissions. The costs of such systems are small compared to the potential savings. If supported telematics should be installed from early 2018</p>	<p>Option 1: To support the proposed recommendations</p> <p>Option 2: To reject the proposed recommendations</p> <p>Option 3: To ask officers to consider alternative improvements</p>	None

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<p>1.2 To support the introduction of telematics to reduce fuel usage.</p> <p>1.3 To support the move away from a purely diesel powered vehicle fleet.</p>	<p>be supported.</p>	<p>Diesel vehicles can contribute to air quality issues. Recently there has been a lot of adverse publicity regarding diesel engine vehicles.</p> <p>Improvements in small vehicle technologies mean that the reliance on diesel engine car derived vans can be reduced. With around eight small vans to be replaced over the next twelve months it is possible that more electric vans can be acquired once the appropriate infrastructure of plug in points are installed and new models have an increase in overall range.</p> <p>The additional initial purchase costs of electric vans are more than matched by the reduction in fuel and maintenance costs.</p>		